

## **Policies on use of resources and on collaboration**

Course: APh156 (2008-2009) Instructor: P. M. Bellan TA: R. J. Perkins

This sheet outlines the default course policies for homework and exams. These may be overridden by other instructions in particular instances. However, by default, you are expected to follow these policies. If you have any questions, ASK!

|   | Homework sets | Open book exams | Closed book exams |
|---|---------------|-----------------|-------------------|
| <b><u>Books</u> While working, you may consult:</b>   |               |                 |                   |
| Required texts  | Y             | Y               | N                 |
| Recommended texts   | Y             | Y               | N                 |
| Textbooks from prerequisite classes   | Y             | Y               | N                 |
| English language dictionary (electronic, hard copy)   | Y             | Y               | N                 |
| Reference books   | Y             | Y               | N                 |
| Any other text (State which reference you used)   | Y             | Y               | N                 |
| <b><u>Computer and Internet:</u></b>  |               |                 |                   |
| You may use a computer as a word processor  | Y             | Y               | N                 |
| You may use the Internet  | Y             | Y               | N                 |
| <b><u>Notes</u> You may use:</b>  |               |                 |                   |
| Your class notes (taken in lecture)   | Y             | Y               | N                 |
| Hand copies of the class notes of others  | Y             | Y               | N                 |
| The class notes of others (original or Xeroxed)   | Y             | N               | N                 |
| Anything written in your own hand   | Y             | Y               | N                 |
| Class handouts  | Y             | Y               | N                 |
| TA handouts   | Y             | Y               | N                 |
| Homework/exams of past years  | N             | N               | N                 |
| Homework/exams of this year   | Y             | N               | N                 |
| Solutions to homework/exams of past years   | N             | N               | N                 |
| <b><u>Computational aids</u> For computational aids, you may use:</b>                                   |               |                 |                   |
| Calculators, computer as calculator, and slide rules  | Y             | Y               | N                 |
| Mathematical reference tables (integrals, Laplace transforms, etc)                                      | Y             | Y               | Y                 |
| <b><u>Collaboration</u> The following types of collaboration are allowed:</b>                           |               |                 |                   |
| Tell another student that the question exists   | Y             | N               | N                 |
| Basic discussion of the problems  | Y             | N               | N                 |
| Look at communal materials while writing up solutions   | Y             | N               | N                 |
| Look at other's individual work (i.e. writeups)   | N             | N               | N                 |
| <b><u>Additional Comments:</u></b> For homework,  |               |                 |                   |
| (1) You must answer in your own words.  |               |                 |                   |
| (2) In addition to these guidelines and rules, obvious copying (even a single sentence) is not allowed. |               |                 |                   |
| (3) You must feel that you can personally reconstruct the entire response.                              |               |                 |                   |
| This template based on Bi 1 template provided by Prof. Henry Lester.                                    |               |                 |                   |