Policies on use of resources and on collaboration

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This sheet outlines the default course policies for problem sets and tests. These may be overridden by other instructions in particular instances. However, by default, you are expected to follow these policies.
If you have any questions, ASK! Ignorance and confusion are not excuses.

	Problem Sets	Exams
Books *While working, you may consult:*		
Required texts	Y	N
Recommended texts	Y	N
Textbooks from prerequisite classes	Y	N
English language dictionary (electronic, hard copy)	Y	Y
The Bi 114 Glossary	Y	N
Reference books (CRC, Merck Index, etc.)	Y	N
Any other texts or journal articles (cite appropriately)	Y	N
Computer and Internet		
You may use a computer as a word processor	Y	Y
You may use the Internet	Y	Moodle only
Notes *You may use:*		
Your class notes (taken in lecture)	Y	N
Hand copies of the class notes of others	Y	N
The class notes of others (original or Xeroxed)	Y	N
Anything written in your own hand	Y	N
Class handouts	Y	N
TA/section handouts	Y	N
Homework/exams of past years	N	N
Homework/prior exams of current year	Y	N
Solutions to homework/exams of past years	N	N
Solutions to homework/prior exams of current year	Y	N
Computational aids *You may use:*		
Calculators, computer as calculator, and slide rules	Y	Y
Mathematical reference tables (integrals, Laplace transforms, etc)	Y	Y
Collaboration *The following types of collaboration are allowed:*		
Tell another student that the question exists	Y	N
Basic discussion of the problems	Y	N
Look at communal materials while writing up solutions	Y	N
Look at other's individual work (i.e., write-ups)	N	N
Turn in a set with more than one name on it	N	N
Sharing communications from/to TAs	Y	N
Comparing answers to completed problems	Y	N

Additional Comments: For problem sets,
   (1) You must answer in your own words.
   (2) In addition to these guidelines and rules, obvious copying (even a single sentence) is not allowed.
You must feel that you can personally reconstruct the entire response.		